

Buenaventura Section OpCom Meeting Minutes

November 28, 2011 at Denney's Restaurant, Thousand Oaks CA

Attending:

- Karl Geiger (Section Chair, Computer Chapter Vice Chair)
- Bridge Carney (Section Vice Chair, PES Chapter Chair)
- Albert Wolfkeil (Section Treasurer)
- Zak Cohen (Section Secretary)
- Doug Askegard (Section Awards Chair)
- Ross Kocen (Section Events Planning)
- Jerry Knotts (LMAG Chair)
- Momin Quddus (MTTS Chapter Chair)
- Victor Lin (ComSoc Chapter Chair)
- John Wright (RAS/IA Chapter Vice Chair)

Absent:

- Steve Johnson (Section Chair Emeritus, EMBS Secretary)
- Jim Leatham (Section PACE Chair)
- Craig Reinhart (Computer Chapter Chair)
- Abigail Corrin (EMBS Chair)
- Bob Rumer (RAS/IAS Chair)
- Sunil Pai (AES Chair)
- Yesenia Illescas (Section Webmaster)

Meeting called to order by Karl Geiger, Section Chair at 6:40 P.M.

Section Business

1. Previous Meeting Minutes

Previous meeting minutes were approved by voice vote.

2. Treasurer's Report

Albert reported that the fall event netted \$3305.30 for the section. \$2500 can be used for scholarships.

We discussed our use of 123Signup.com for registration payments. The extra charges seemed to be excessive and the tool was clumsy and hard to use. An alternate would be the IEEE Registration/vtools but it is still a new system and the payments module is not working well now. We agreed on the use of Pay Pal or another service such as EventBright for the next event.

3. LAC Report

The Buenaventura Fall event was discussed. Our spring event was discussed. The proposed spring event was covered and a request for \$4200 was approved.

We held a discussion on LAC and decided that we should not take LAC money and leave the LAC. It would be better to stay and continuously use LAC funds for future events.

Karl Geiger is a candidate for LAC chair. Luis Carbajo, SFV Section Chair) is a candidate for LAC vice chair.

4. Membership Development

No discussion on Membership Development held.

Old Business

1. Discussion on Fall Event

We conducted an in-depth final review of the upcoming fall event. All of the documentation will be used for future events.

We netted \$3305.30 for the event.

2. Buenaventura 2012 section officer election

The section elected the following ExCom officers:

Karl Geiger, Section Chair; Bridgeman Carney, Section Vice Chair; Albert Wolfkiel, Section Treasurer and Zak Cohen, Section Secretary.

The section elected the following OpCom officers:

Ross Kocen, Section Event Chair and Doug Askegard, Section Historian.

Our existing PACE chair, Jim Leatham, has resigned due to family priorities.

Pace Chair, Membership Development Chair and Awards Chair will be open to all members and advertised in our newsletter. Karl will look into filling the Webmaster position.

New Business

1. January Awards Ceremony

Various venues for the awards ceremony were discussed. These included Los Robles Golf Course, Hyatt Hotel, Westlake Inn, and Octavios. We are looking for 30-40 people at a cost of about \$30.00 each. This would budget \$1000.00 for food and \$500 for awards. Ross will check out venues and Karl will send out RSVP's (so we can get an exact count).

2. Spring event

We should look and talk to local schools in the decision on time and date of the event. We should also try for PACE funds.

The objective of the event is influence students to be interested in engineering. This could be at the high school or college level.

The venue could be CLU, Oxnard College, Cal State Channel Islands, or any other suitable meeting place. We should look to find company's to exhibit and/or sponsor.

It should also be an event that is sustainable and repeatable.

3. National Engineering Week

The NEWC dinner will be held on February 23, 2012. Doug requests that we start thinking of our section's nomination for Engineer of the Year, Project of the Year and a new award for the person who has advanced the field of engineering (non-technical).

Tickets will be \$70.00 each and we will discuss, and vote, at the next meeting how much of the tickets that the section will cover. We should also fund \$250.00 for an IEEE ad in the program.

Motion by Doug and seconded by Karl:

The Buenaventura Section will fund \$1500 for an NEWC student scholarship.

Motion passed with no objections.

Meeting adjourned at 8:25 P.M. Next meeting date will be January 9th with the venue to be announced.

Submitted by Zak Cohen, Buenaventura Section Secretary