

OpCom Meeting Minutes

Monday 29 April 2013, Mandarin Buffet, Thousand Oaks, CA

Attending:

- Albert Wolfkeil (Vice Chair)
- Christian Ziegler (Awards, PACE, Membership)
- Craig Reinhart (CS)
- Karl Geiger (Sec'y)
- John Wright, (LAC Rep, Robotics)
- Mike Markowitz (ComSoc)
- Momin Quddus (AES)
- Ross Kocen (Events)
- Steve Johnson (EMBS)
- Steve Sereboff
- Tom Campbell (MTTS)
- Uri Owechko
- Zak Cohen (Treasurer)

Meeting called to order at 6:35pm

Senior Member Congratulations (Christian Ziegler)

Steve Sereboff and Uri Owechko were elevated to Senior Member last year. Steve and Uri were introduced to the operating committee members and received their Senior Member pins. Congratulations to Steve and Uri!

Standing Items

Minutes (Karl Geiger)

- Minutes from the March meeting were approved without comment.

Treasurer's Report (Zak Cohen)

- The budget reflects the \$4,300 encumbrance for Hearts and Minds.
- The Section received its annual rebate from IEEE HQ for \$7,067

Membership Development (Christian Ziegler)

- Update on Senior elevation schedule, location, deposits
 - Two additional new members in March and four in April to date, all students.
 - Membership now stand at just over 727 as of mid-March

- Membership development is part of every chapter's activities.

Los Angeles Council Update (John Wright)

Sections to review their boundaries as per the maps John sent out at LAC in April. Sections to confirm their existing boundaries to John Wright, who will then forward them on the R6. This exercise is to confirm what there is today, not suggest changes for tomorrow.

Chapter Updates (Chapter Chairs)

Aerospace Chapter (Momin Quddus)

- Meeting TBD later in May, likely JPL speaker on Voyager Missions
- AES, CAS/ED, LMAG

Communications Chapter (David Pehlke)

- BV team in engaged in Globe Com 2015
- Upcoming meeting features DDL for drones and will move the date to 14 May due to month's calendar layout.

Computer Chapter (Karl Geiger)

- Conjeo Robotics will exhibit at the monthly technical meeting. RAS, EMBS, and MTTs will join with CS for this Society event.
- The event will move to 15 May to accommodate EMBS's schedule.
- Dinner / networking will follow the EMBS model: dinner at 6pm, \$10 at the door, no RSVP required

Electron Devices/Circuits and Systems Joint Chapter (Sunil Pai)

Engineering in Medicine and Biology Chapter (Steve Johnson)

- Pulled forward to CS meeting in the 15th due to finals, Cal Lutheran shutdown at month's end.

Microwave Theory and Techniques Chapter (Tom Campbell)

- Will meet with CS, EMBS, RAS.

Power and Energy Chapter (Bridge Carney, Christian Ziegler)

- **Survey posted. Response rate has been about 4. Christian to continue monitoring for answers.**

Robotics and Automation / Industrial Applications Joint Chapter

- See CS meeting

VC Science Fair Report (Momin Quddus)

- We did not send \$500 to John Tarkany as Science Fair Sponsorship.
- Next year, VCOE/John Tarkany recommends setting the prizes and sponsorship in September. The September date allows the VCOE to announce prizes for the competition so that students and target our categories and awards.

- Momin to write article for website and newsletter publication.

New Business

Calendar (BV calendar is visible at <http://www.ieee-bv.org/events/calendar/>)

- **Christian:** senior elevation event is scheduled for **mid-July**.
- New Event opportunities
 - **OCT 2013 – working date - AMPAS (Oscars):** putting together an evening of 3 presentations about the changes in production lighting and film imaging. They are also looking to bring some film equipment pieces, for a display area, that relate to the presentations. Likely event date would be Oct 2013. We need to think about sponsor and how they might work into this program to reduce our expenses.
 - **OCT 2013 – working date -Countywide K-12 Stem event:** Meeting with Vista elementary school principle and two outside advisers confirm that schools are stymied about how to put together STEM programs & presentations. Opportunity for IEEE to facilitate a STEM event at the Regan Library is possible through our meeting contacts. Getting outside business to contribute and participate would be our contribution.
- **Moorpark College:** Engineering Club: Dr. Relle and two MCEC members to present.

Southern Area Report (Doug Askegard)

- Doug was unable to attend.
- R6 Southern Area student meeting at CSULA was cancelled due to lack of communication from Student Branch Chairs to their memberships (and MicroMouse teams) and consequently, lack of attendance for the event. Teams that were prepared were invited and offered funding to the San Diego/Southwest Area's competition.

Publicity (Karl)

- Third article for VC Reported 'plugged-in' series completed. To be released in one week.
- Doug Askegard's daughter, Audrey, made a film to help encourage her La Reina HS peers to consider careers in engineering: <http://www.youtube.com/watch?v=mgd9FWHu1kc>
- **DONE** :IEEE MGA conf-call meeting with Bridge and Karl completed. They are watching and learning our moves.
- **ACTION:** Chairs to forward names of companies that have presented to Bridge and Karl for them to write and feature companies in articles for the paper. **To date: Nothing received Steve Serboff to forward some names.**

Conference Memoranda of Understanding (Bridge...in absentia)

- GC15 OC team discussing about how the event profits will be divided. Narisa is (so far) working to our best interest. Bridge continues to watch this.
- **Action:** David Pehlke to propose a level of funding for travel to GLOBECOM 2015 planning at next OpComm meeting.

Other New Business:

Mike Nicholls was planning to hold an EMC and Safety Engineering (proposed joint chapter) meeting in May. To be publicized in newsletter and online (done).

Meeting adjourned at 8:05pm.

Next OpComm meeting planned for Monday evening June 3, 2013 at Mandarin Buffet.