**Date**: July 31, 2017

**Time**: 6:30 8:00

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| Bob Rumer | Deron Johnson | Howard Turner | Sana Sarfraz |
| Chai Changsungsan | Dhruv Roy | Jerry Knotts | Stephanie Knotts |
| Christian Cismaru | Doug Askegard | Nathalie Gosset | Tom Campbell |
|  | Gary Hughes | Reza Firoozabadi | Viswa Ramireddy |

# Calendar of Section events

 

# Minutes from Previous Meeting

Minutes were accepted

**Reports from the last 2 months**

* Spring mixer was a huge success and enabled the section to honor 19 recipients.
  + There was great energy in the room, during the awards and testimonials and during the game
  + **Doug** negotiated a $1,000 discount on the awards purchased and engraved for the event! 👏 👏
* The section is rated positively by IEEE according to the Vitality IEEE metrics.
  + We were recognized for our Retention level
  + Our weakest score that still meets requirements is the number of professional development activities.
* Bags of goodies with giveaways for members and attended were assembled and can be distributed in chapter events
  + **Nathalie** got good prices for the spinners
    - She will order cool pens where the logo can light up
  + **Tom** suggested that for chapter events the speaker can post a question, people that answer the question will be entered in a drawing for prizes, maybe hats or other things

**Financials**

* No major expenses in the last 2 months except for the mixer
  + The mixer was budgeted and was accomplished within the budget
* The net balance for our section is $24,491.01
  + Section Balance is $11,030.41 and chapter balances, all healthy, add up to $12,460.60.
* **Doug** and **Jerry** will work on a grant for LMAG money for 2018
* Chapters should look over the budget to make sure they have submitted expenses and have provided required documentation
* **Nathalie** will contact IEEE HQ and ask to raise the spending limit per month on the IEEE credit card to support the purchase of supplies or equipment for the Players of the Light STEM event
* **Jerry** moved to approve the report, **Gary** seconded it
  + The motion was approved

**Simi High Robotics club donation**

* **Bridge** has been involved with this club, **Doug** received a formal request from them
* **Sana** presented a motion that was passed to donate $250 to the club
* There was a suggestion to get hats for all robotics students team whom we financially support so that they can use as part of their tournament clothes with our logo on them

**Lightboard Project Update**

* **Doug** applied for a $55,000 grant to build at least 6 Lightboards to be given to local schools in Ventura County. We have not heard yet if the grant has been approved.
  + Maybe money can be spent on materials by 12/31 but the boards can be delivered later since the labor is all volunteer so no expenses will be incurred

**Players of the Light – October 7**

* **Nathalie’s submission to the IEEE Foundation resulted in a grant** under “Graceful Aging with Technology”
* **Deron** and **Sana** will be the focal points for purchasing items with the IEEE card for the event.
  + There was a discussion about setting up an Amazon account for the event
    - Since Deron and Sana are focal points for purchasing items this may not be necessary.
  + A goal is to get the materials ordered earlier than last year
  + The section may want to order some additional equipment (light trackers, VR goggles, Oscilloscopes, etc. ) that can be used multiple times
    - Some may not be used by the students but can be used to demonstrate concepts in the workshops. This is a great way to introduce them to tools and techniques that they will see again when they take STEM courses in HS and beyond
* Some ideas for changes from last year
  + Don’t charge, refund the signup fee when they show up
  + Think of an alternative to the final presentations
    - Have something more intimate than last year
    - Invite parents to visit the classrooms
    - Take pictures during the day and display them at the end
      * Maybe make a quick video?
  + Advertise what goodies they will take home
* **Christian** offered $600 from a Component And Systems Society grant he got for his chapter for the event to support electronic based workshops in the spirit of the grant he received. This a great fit for the PoL this year
* **Deron** will make another request for additional volunteers
* Ideas Deron has researched for the event were shared
  + Send Deron additional ideas
  + Also if one of the ideas resonates with you, offer to take the lead
  + Deron will send the list of workshop ideas from last year, maybe some of them can be used again this year
    - My idea, VR activity. There is a lot of work at Cedars-Sinai about using VR for pain management and getting people to calm down
      * Ideas in this article are applicable to helping seniors age gracefully with technology - https://www.linkedin.com/feed/update/urn:li:activity:6297549680826028032/
* Some photos and videos were posted by **Howard** on the section Facebook page
  + Links are also in the newsletter

**2017 Section Congress in Sydney Australia** 

* Gathers Sections from all countries
* **Sana** is our representative
* The IEEE Vitality report shows all areas are green for the section
* She has reviewed the workshops and will attend ones that are in areas where our vitality numbers are lowest
* Region 6 bylaw changes do not require any changes for our section
  + We are doing all the things in them already
* Safe travels, we look forward to hearing about the congress

**JPL Visit** 

* **Jerry** will ask Darrell for the date and details at the 8/1 Entrepreneurship meeting
  + First choice to attend will be offered to section and chapter officers
  + **Note:** this item was cancelled since the OPCOM meeting and replaced with an alternate way to attend JPL through another group’s initiative. Information has been sent to Section Officers.

**Next Meeting**: 8/25/17