IEEE Buenaventura Section

OpCom Meeting Minutes

# August 31, 2015

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| Simi Valley, CA |

## Attendees

Doug Askegard

Ali Atrashi

Tom Campbell

Bridge Carney

Zak Cohen

Mathew Carathedathu

Ping Fang

Reza Firoozabadi

Nathalie Gosset

Deron Johnson

Ray Kallaher

Jamal Ketabi

Jerry Knotts

Stephanie Knotts

Tan Nguyen

Bob Rumer

Chuck Seabury

Meeting was called to order at 6:45 PM.

Nathalie introduced three new attendees. Matthew Carathedathu is the program chair of the Robotics/Industry Applications chapter.. Jamal Ketabi is the program chair of the Computer chapter. Tan Nguyen is on the Entrepreneurship team, and is helping to define their 2016 program.

## Minutes from Previous Meeting

Minutes from the [August 10](http://www.ieee-bv.org/wp-content/uploads/2015/09/2015-08-10-IEEE-BV-OpCom-minutes.docx) meeting were accepted as submitted.

## Treasurer's Report and Budget Update

Treasurer's report was accepted as submitted. See the [Appendix](http://www.ieee-bv.org/wp-content/uploads/2015/09/2015-08-31-IEEE-BV-OpCom-minutes-appendix.pdf) for details.

We expect to receive $1500 from the IEEE Photonics Society, $1500 from Region 6, $1000 from USC, and $1000 from the EMB Society.

## Section Updates

The speaker series for Fall is looking incredibly good. See "2015 Fall Season" in the [Appendix](http://www.ieee-bv.org/wp-content/uploads/2015/09/2015-08-31-IEEE-BV-OpCom-minutes-appendix.pdf).

The "Players of the Light" event is scheduled for October 10. The goal is to inspire girls to play a role in STEM. They are expecting 120 middle school students to participate. The team is looking for volunteers. See the flyer in the [Appendix](http://www.ieee-bv.org/wp-content/uploads/2015/09/2015-08-31-IEEE-BV-OpCom-minutes-appendix.pdf).

## Section Metrics

Overall, the chapters are doing well. Most chapters have met their goals for 2015 speaker series.

Nathalie reviewed the section metrics. See the enclosure "How well the chapters have done and open actions" for details.

The section is at $11,282 toward the goal of raising $13,700 this year. $1644 was raised in August. We missed the Region 6 membership retention goal for year ending Aug 31 by a small amount.

See "BV Opcom Metrics" in the [Appendix](http://www.ieee-bv.org/wp-content/uploads/2015/09/2015-08-31-IEEE-BV-OpCom-minutes-appendix.pdf) for details.

## GlobeCom

**Motion**

Moved by Bridge Carney, seconded by Zak Cohen: If the Section receives the $10,000 proceeds from having signed an MoU with CG15 Ex Team, the BV COMSOC chapter will receive $2,000 (or 20%) of the proceeds.

Rationale: To recognize the effort ComSoc members put into GC15, and to encourage other chapters to support conferences.

**Approved** unanimously.

## Main focal topic: Chapters and planning 2016

Chapter chairs are encouraged to start having a conversation with your chapter officers about their aspirations, and what role they would like to move into.

Some chapters need to find a home for 2016. Nathalie proposed that MTTS move to the third Tuesday of the month. Chuck indicated that was acceptable. CLU Swenson 111 has been secured for Tuesday, October 20.

Bob highlighted that we should think about a backup plan for a venue. As CLU has added students, the university sometimes has to scramble at the beginning of a semester to assign classrooms. It is possible that we could lose Swenson for one or two nights.

Jerry suggested that we present a plaque to CLU for their support, at the Fall event.

Speaker series: We broke into groups to fill out the 2016 calendar. See enclosure "2016 Speaker Series.docx" for the results. Deron also has photos of the calendars for anyone who needs them.

## Next Meeting

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| Date/Time | September 28, 2015, 6:30 PM |
| Location | Home of Nathalie Gosset and Doug Askegard, Simi Valley |
| Strategic Focus | 2016 - 2020 Vision for the Section |