IEEE Buenaventura Section

OpCom Meeting Minutes

# September 28, 2015

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| Simi Valley, CA |

## Attendees

Doug Askegard

Tom Campbell

Zak Cohen

Ping Fang

Reza Firoozabadi

Nathalie Gosset

Deron Johnson

Jerry Knotts

Bob Rumer

Sana Sarfraz

Chuck Seabury

Meeting was called to order at 6:45 PM.

## Minutes from Previous Meeting

Minutes from the [August 31](http://www.ieee-bv.org/wp-content/uploads/2015/09/2015-08-31-IEEE-BV-OpCom-minutes.docx) meeting were accepted as submitted.

See enclosure "2016 Speaker Series.docx" for a summary of the proposed talks.

## Treasurer's Report and Budget Update

Treasurer's report was accepted as submitted.

We received $1500 from IEEE PACE, $1500 from the Photonics Society, $1000 from the EMB Society, $1000 from USC, $500 from IEEE STEP, and a $200 donation. Some of these from IEEE were originally expected last summer for the Players of the Light event. Thank you to all who were involved in procuring these funds and getting them released.

See the [Appendix](http://www.ieee-bv.org/wp-content/uploads/2015/10/2015-09-28-IEEE-BV-OpCom-minutes-appendix.pdf) for details.

## Section Metrics

We are still tracking Fundraising, since all of the other goals have been met or the deadline is passed. We are at 84% of our goal of $13,700. Nathalie has submitted a couple of requests, but we won't know until December 15 if we qualify.

The team is looking for corporate sponsor for food for the Players of the Light event. Kids with food allergies could be a challenge.

See "BV Opcom Metrics" in the [Appendix](http://www.ieee-bv.org/wp-content/uploads/2015/09/2015-08-31-IEEE-BV-OpCom-minutes-appendix.pdf) for details.

## Section Updates

Aerospace: Sana Sarfraz has volunteered to be the new chapter chair. We are still working on a location for 2016 talks.

ED/CAS: Ray Duran is joining the team as a chapter officer.

EMC/CE (proposed chapter): Still in need of more volunteers to help launch the chapter.

Photonics (proposed chapter): Several IEEE members have expressed an interest in helping to launch this chapter.

Entrepreneurship: Room was not allocated for November, since EMBS already moved to the third Wednesday to avoid Thanksgiving. Jerry was okay with moving the talk to January.

Section: Pre-University and University Affairs are being combined under Bob. Awards will all be under Doug. Doug will also be the NEWC representative.

Pizza: Jerry let us know about a discounted rate available for IEEE meetings on the CLU campus. See enclosure "Dominos Pizza.docx" for details.

2016 Officers: Section nominating committee will have more information for us next month. Chapter chairs need to think about their successor for 2016.

## Main focal topic: 2016 Brainstorming

This was an open discussion about ideas for what section activities we should do in 2016.

Pre-University Education

* Bob discussed the need to come up with a plan for education outreach.
* Would it make sense to try to fund a 3D printer in every school?
* Rancho Campana High School in Camarillo has an engineering academy. Possibility of having an OpCom meeting there so we can check it out. The school will be looking for internships for their students, and we could have another potential location for meetings.
* Doug mentioned the Alliance for Linked Learning, which is connected with the Oxnard School District. Both Rancho Campana and Point Mugu high schools have engineering academies, and are looking for engineers in classrooms to act as mentors, and contacts for internships.
* Chuck mentioned the Conejo Valley School District's Manufacturing Day as another place we could help.
* Bob asked if people who are members of other societies could provide contact information/introductions for education outreach. Doug mentioned that he has a number of contacts through the local National Engineering Week Committee.
* Nathalie suggested another Players of the Light type event next year. This year's event filled up with 120 girls registered. The Ventura County Office of Engineering has been very supportive.
* Chuck mentioned the Discovery Center's Family Science Night. This attracts a number of volunteers. It would be possible for IEEE to bring its own exhibit. There is also a Teen Center activity that is organized by students.
* VC Innovates has an annual event.

Industry Relations: The Entrepreneurship program has been popular, and we want to continue it. This year we proposed scheduling breakfasts with local C-level executives. It has not happened, but could be valuable if someone is able to take the lead.

Government Relations: Jerry mentioned that our state representatives would probably be the most receptive to outreach from us.

Economic Development: E,g, reaching out to companies and seeing if they have internship openings for students. Doug mentioned that OPEN (Outstanding Professional Employment Network) is another resource.

Mixers are very popular. We would like to have more next year.

TEDx event: Perhaps involve students and professionals. It would cost $3k to $4k to rent a theater.

## Next Meeting

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| Date/Time | October 26, 2015, 6:30 PM |
| Location | Home of Nathalie Gosset and Doug Askegard, Simi Valley |
| Strategic Focus | 2016 Budget and Plan |