IEEE Buenaventura Section

OpCom Meeting Minutes

# October 26, 2015

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| Simi Valley, CA |

## Attendees

Ali Alhatrashi

Doug Askegard

Tom Campbell

Bridge Carney

Zak Cohen

Reza Firoozabadi

Nathalie Gosset

Deron Johnson

Jerry Knotts

Bob Rumer

Sana Sarfraz

Chuck Seabury

Meeting was called to order at 6:45 PM.

## Minutes from Previous Meeting

Minutes from the [September 28](http://www.ieee-bv.org/wp-content/uploads/2015/10/2015-09-28-IEEE-BV-OpCom-minutes.docx) meeting were accepted as submitted.

## Treasurer's Report and Budget Update

Treasurer's report was accepted as submitted. See the [Appendix](http://www.ieee-bv.org/wp-content/uploads/2015/11/2015-10-26-IEEE-BV-OpCom-minutes-appendix.pdf) for details.

It was noted by Doug that the October 10 entry listed was not a joint meeting, but was instead two separate meetings.

Please submit expense reports by the second week of December, so Zak can close out 2015 books on time.

## Section Updates

GLOBECOM

Nathalie needs the list of volunteers for GLOBECOM. Bridge agreed to reach out to David Pehlke to obtain his list.

Players of the Light event results

There were 127 girls, 121 parents, and 41 volunteers. Overall the event was very successful. Photos and survey results are in the [Appendix](http://www.ieee-bv.org/wp-content/uploads/2015/11/2015-10-26-IEEE-BV-OpCom-minutes-appendix.pdf). Highlights:

Some of the older kids were a bit bored, and some of the oldest kids were a bit overwhelmed. Plan for next time would be to narrow the age bracket.

The parent program was very popular.

The lines were longer than desired for the check-in and for the food.

Kids didn't feel they had enough time to wire the gloves.

We want to copyright the materials so other organizations don't take them without working with us.

Fall Event - The Space Traveler's Hitchhiker Guide

Reza has lined up six speakers from NASA JPL. The event will take place Nov. 5 at the First Neighborhood Community Center in Westlake Village. See the [announcement](http://www.ieee-bv.org/wp-content/uploads/2015/10/2015-11-05-IEEE-Buenaventura-Section-Fall-Celebration-Dinner.pdf) for details. Chuck suggested reaching out to the Ventura Astronomical Society, and Chuck will provide Reza with the contact information of their organizer. We are hoping to clear ~$2300, which can go toward NEWC scholarships. Doug mentioned that volunteers are needed for set-up and tear-down.

Support to Local Robotics Teams

Motion by Bob Rumer, seconded by Jerry Knotts, to allocate $4250 in support of local robotics teams by the end of 2015, funding to be listed.

Discussion:

Region 6 has spent all of their matching funds for 2015, although Doug will still ask.

Jerry and Doug will look into getting funds from the LMAG Foundation.

Motion approved unanimously.

## 2016 Budget

We took a high-level look at items for the 2016 budget.

* Another Players of the Light type event: Would like to plan for 200 attendees and 200 parents. We will consider charging a nominal fee.
* Discovery Center: Exhibit for family science night. ~ $500.
* Ventura County Science Fair: $250 for three prizes.
* Pre-University: $5,000.
* Mixers: $1250 each. We did two this year. We want to do three next year, plus the Fall Event.
* Local TEDx. Budget TBD.
* Breakfast with Executives: Region will fund $1000. Section could fund another $1000.
* Veterans: $1000 to do "something" for outreach to veterans. We would need to figure out what would have the most impact.
* NEWC: Last year we paid half of the entry fee for up to two tables of IEEE members or students.
* Awards Banquet: Anticipate spending less than this year.

## Awards

* Buenaventura Section: Outstanding Large Section, Southern Area
* Syntesis Global: Outstanding Corporate Sponsor, Southern Area
* Hannah Robinson: Outstanding Educator (K-12), Region 6
* Nathalie Gosset: Outstanding Chapter Project Organizer, RAS/IAS

Meeting was adjourned at 8:35 PM.

## Next Meeting

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| Date/Time | November 30, 2015, 6:30 PM |
| Location | Home of Nathalie Gosset and Doug Askegard, Simi Valley |
| Strategic Focus | How Did We Do? 2015 Performance vs. Plan |