**Date**: April 30, 2018

**Time**: 6:30 - 8:00

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| Cristian Cismaru | Doug Askegard | Reza Firoozabadi |  |
| Darrell Gooden | Howard Turner | Stephanie Knotts |  |
| Deron Johnson | Jerry Knotts | Viswa Prapurna |  |
| Dhruvajyoti Roy | Nathalie Gosset |  |  |

# Event Scheduling

<http://www.ieee-bv.org/conferences-and-events/>

|  |  |  |
| --- | --- | --- |
| **Schedule** | **Chapter** | **Location** |
| 1st Tue of month | Entrepreneurship | Hub101 |
| 1st Wed of month | RAS/IAS | CLU |
| 2nd Tue of month | Communications | Skyworks |
| 2nd Wed of month | Computer | La Reina |
| 3rd Tue of month | Microwave | Skyworks |
| 3rd Thu of month | Aerospace | CLU |
| Last Mon of month | Section OpCom | Nathalie & Doug’s |
| Last Tue of month | ED/CAS | Skyworks |
| Last Wed of month | EMBS | CLU |
| Last Thu of month | Photonics | Hub101 |

# Calendar of Chapter Meetings

<http://www.ieee-bv.org/chapter-events/>

# Minutes from Previous Meeting

Minutes were accepted

**April Experiences**

* Computer Society
	+ April - High School Teams to Show Off Their Robots
		- 3 robotics teams presented what their projects
	+ May - Putting the "Data" into "Big Data"
* Update from **Sana**
	+ AESS has speakers confirmed for June, September and October.
	+ Sana is reaching out to speakers to line up talks for this May, July and August.
	+ The chapter is not planning to have talks in November or December, due to proximity to Thanksgiving and Christmas.
* Joint meeting Robotics and Ed/CAS
	+ 20-25 people attended
* EMBS
	+ April speaker cancelled, so they did not have a meeting.
* Photonics
	+ Has a speaker for May
* Entrepreneurship
	+ Dave Gross spoke about startups/Maker space and other stuff
	+ May - Branding Your Company and the Art of Market Assessment
	+ Darrell will check with CLU to see if Hub101 Entrepreneurship meetings are held in the same week as our meetings
* Chapters meeting at CLU need to let Viswa know well in advance, so he can get a room booked.

**Financial Report**

* Final payment from Aging gracefully with tech was received
* Section rebates should come soon
* Chapter summary
	+ Under Entrepreneurship, funds say they came from section, should say they are LMAG funds
		- This will help with keeping the accounts accurate
* Chapters should try to get money from their societies for meetings
	+ **Deron** updated and sent a document summarizing what is available and how to apply for it 
	+ Each society has different rules
	+ Please let Deron know if funds are coming, it is not always easy to tell which chapters funds from IEEE should be allocated to

**Region 6 report from Deron**

* There are some awards that will be given
	+ Deadline of May 15 to apply for MGA Outstanding Section Award
* Speaker gifts need to be promotional items of $25 or less
* Don’t give gift cards
* There were some examples of student branch activities
	+ Some groups are doing HW hackathons
	+ There is no Student branch in our section

**Chapter Speaker Brainstorming**

* CommSoc
	+ David and Li are quite busy with work, maybe others can help get speakers from the Telecom industry, maybe run a meeting for them with permission from David and Li
	+ No meetings yet this year
* Robotics and Ed/CAS will have a joint meeting in April
* **Doug** met with Tom Trap at the STEM Expo. Doug will follow up to see if Tom can be a speaker
* Reminder, for events at CLU Dominos Jerry set up an agreement for pizza at a great price
	+ Here are details how to order

* + 

**May 3rd Mixer**

* InSight - Mission to Mars
* 66 registered so far
* Q and A with Dr. Alicia Allbaugh from NASA JPL Mars Science Laboratory
* Dinner will be a Taco bar from a new restaurant

**Upcoming Events**

* Summer Mixer
	+ **Thursday July 19 - 6:30 pm - 8:30 pm**
* Fall STEM Event
	+ **Saturday October 6, 8 AM – 3 PM**
* FIRST Lego League Robotics Tournament
	+ **Sunday, November 18**
* Fall Mixer/Fund raiser event
	+ **Thursday November 1, 6:30 pm - 8:30 pm**

**Membership Development**

* Emails sent from eNotice to members in arrears
* Howard contacted Chris Wright about a problem with the database
	+ The information shown last week was not proper
	+ Still waiting for an answer
* I believe that 5 people renewed based on looking at the SAMEE DB
* Highlight from March Region 6 Membership Development Report
	+ We are the top in retention % with 84%

**Hack-a-Thon from VC Innovates**

* IEEE was invited to support the Jun 22-23 Hackathon by the Sea and last March
* The section agreed to help with the parents that will be on Jun 22.
* Since then we have received several other requests from different persons speaking on behalf of VC Innovates.
	+ Some of the requests may be feasible and some is not.
* Nathalie requested the Hackathon team to clarify their choice and align with what IEEE can do.

**Procedure for requesting IEEE participation in outside events**

* We are a branch of a professional technical society. Our prime focus is to provide value to the engineer of the Ventura County and promote the profession of engineering and engineer entrepreneurs
* The IEEE BV Section and chapters are run and supported only by unpaid volunteers.
* The IEEE OPCOM team is the decision maker
	+ Opportunities must be presented, discussed and voted during one of the 10 OPCOM meetings
	+ **All requests must be submitted to****chair@ieee-bv.org**
* Important things to consider when making requests
	+ Budget and allocations are voted at the end of November each year for activities for the subsequent year based on an estimate of the expected funds available for the next year
	+ We believe that our involvement with other organizations must be based on a sense of reciprocity
	+ We welcome the opportunity to help other organizations and expect help from them to be returned in future activities
	+ Past support to other organizations does not guarantee future support
* Many of our IEEE members and IEEE officers volunteer their time with other groups
	+ No organization should assume that their recruitment of an IEEE member or an IEEE officer on committees or boards entitle their organization to IEEE funding or resources

**2018 OpCom Meeting Schedule**

* **May Meeting on Monday May 21st. The last Monday is memorial day**
* **No Meeting in June**
* **Section chairs for August to December are tentative**

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**Next Meeting: May 21**

* Chairperson: Darrell