**Date**: January 28, 2019

**Time**: 6:30 - 8:00

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| Authi Narayanan | Jerry Knotts |  |  |
| Bob Rumer | Nathalie Gosset |  |  |
| Cristian Cismaru | Reza Firoozabadi |  |  |
| Deron Johnson | S.K Ramesh |  |  |
| Doug Askegard | Stephanie Knotts |  |  |
| Howard Turner |  |  |  |

# Event Scheduling

<http://www.ieee-bv.org/conferences-and-events/>

|  |  |  |  |
| --- | --- | --- | --- |
| **Schedule** | **Chapter** | **Location** | **Contact** |
| 1st Tue of month | Entrepreneurship | Hub101 | Doug A. |
| 1st Wed of month | RAS/IAS | CLU | Viswa P.R. |
| 2nd Tue of month | Communications | Skyworks | David P. |
| 2nd Wed of month | Computer | La Reina | Deron J. |
| 3rd Tue of month | Microwave | Skyworks | David P./Cristian C. |
| 3rd Thu of month | Aerospace | CLU | Viswa P.R. |
| Last Mon of month | Section OpCom | Nathalie & Doug’s | - |
| Last Tue of month | ED/CAS | Skyworks | Cristian C. |
| Last Wed of month | EMBS | CLU | Viswa P.R. |
| Last Thu of month | Photonics | Hub101 | Doug A. |

# Calendar of Chapter Meetings

<http://www.ieee-bv.org/chapter-events/>

# Minutes from Previous Meeting

Minutes were accepted

# Welcome to Dr. S.K. Ramesh

* Dr. S.K. Ramesh was invited by Sana to attend the BV OPCOM and meet our team of officers. Dr. Ramesh is a BV Section member. He is a 37-year volunteer with IEEE who has been involved in various IEEE leadership positions promoting engineering education (ABET, IEEE Educational Activities and a lot more). Dr. Ramesh will most likely continue to join our monthly OPCOM. Dr. Ramesh was invited to petition for the top IEEE leadership position last December is and now one of the 3 candidates petitioning to have their names on the ballots for the 2020 IEEE President position. We can learn more about the petition at [www.rameshsk.com](http://www.rameshsk.com/)
	+ Nathalie will send a message to the members to announce that S.K. Ramesh, member of the BV Section has a petition running with 2 other candidates petitioning for the same position.
	+ Note: IEEE policies forbid electioneering through IEEE newsletters. When communicating with members, the Section need to equally represent all petitioners.
* Informal talk about Ramesh’s background and candidacy
	+ Ramesh Presented several strategies to stop membership decline and to build membership in US
	+ Went over some ideas to help attract even more younger members, listen and respond to members
	+ Create a one-stop shop for all continued education offering for IEEE members.
		- IEEE learning network
	+ STEM activities, like summer institutes for HS students
* For our own STEM activities, Ramesh suggested that the section reach out to student members of honor societies as they need to dedicate hours to volunteerism. (IEEE-Eta Kappa Nu) to help with STEM events

**December - January Highlights**

* **Celebratory Shout – Congratulations, Sana!!**
	+ Thanks to Sana’s solicitation of the Aptiv foundation, the Section received a $10,000 donation from the Aptiv Foundation over the holidays to support our STEM activities in 2019.
* We also were selected as a 2019 recipient of the IEEE Foundation grant
	+ $13,370 to support Fall STEM event, Robotics league and other events
	+ 50% to be delivered in earl 2019 and the balance after competition of the scope of the grant
	+ Will need to send a mid-year status report in June about activities
		- Will cover our planning activities
* LMAG received $1,000 from national organization

**Financial Report**

* The Section starts with a strong financial budget to cover its 2019 activities. All chapters seem to have a comfortable amount to cover the next few months.
* EMBS funds are being relocated under the Section umbrella and the EMBS checking account is closed
* Expect 50% of the Foundation grant soon
* LMAG will meet with ENT before deciding whether funds will be allocated to ENT.
* Momin requested a $1K financial support from MTTS – expected soon.
* Chapters were encouraged to apply for money from their societies
	+ **AESS** (Sana) should ask to get $300 additional because they held 6 meetings in 2018
	+ **EMBS** apply for $1,000 based on the Aptiv donation
	+ **Photonics** – Doug will contact the society to ask for financial support for the Photonics chapter.
	+ **Robotics** – April 1st application for 2020 funding (up to $2K)
* Given the strong financial position of the Section, Deron made a motion, Bob seconded, to approve the release of half of the budget to cover expenditures in the next 6 months.
	+ Release $10,500 to cover events and monthly administrative costs
		- Events: Spring Mixer, Officer recognition, Senior elevation,
	+ Approved unanimously
* Midyear financial review will be 6/3
	+ This will be the May-June Meeting
	+ Approved unanimously

**Engineer of the Year and Project of the Year Discussion**

* Nathalie will reach out to the members to invite members to nominate candidates for EoY and PoY. Awards will be presented at the Award brunch.
* Requirements: EoY needs to live or work in Ventura county and PoY needs to be a project run out of Ventura County
* Engineer students will be 2 names selected from the students who applied for a NEWC scholarship

**Event planning Tentative Dates**

* Officers/Volunteers/EOY/POY Brunch
	+ March 3
* Spring Mixer
	+ March 28
* Sr. Members Elevation
	+ March 30
* Summer Mixer
	+ July 18
* Girls Make STEM Securely with Heart
	+ October 5
* Fall Mixer
	+ November 7
* FIRST Lego League
	+ November 24
* **Deron** will update the [event scheduling](https://www.ieee-bv.org/conferences-and-events/) page on the web site.

**Space planning (reservations for chapters)**

* **Viswa** books space for CLU, **Nathalie** will check if he’ll still desire to do this.
* **Deron** books space at La Reina for the Computer Chapter
* **Doug** books space at Hub 101
* **Cristian** books space at Skyworks

**2019 OpCom Meeting Schedule**

Officers accepted to chair the following 2019 OPCOM meetings

* Deron: February
* Authi: March
* April: Reza
* May/June: Ramesh
* July: Doug or Steph?
* August: Bob
* September: Doug or Steph?
* October: Sana?
* November: Nathalie

* 
* Check the website for a complete list of upcoming events - <https://www.ieee-bv.org/>

[**180925-WhereOurMembersAreLocated**](https://drive.google.com/open?id=1DbEE8aC97IrlmYJZOkCBM_NXrYfgsg-Z)

**Next Meeting: February 25**

* Deron will chair the Feb 2019 OPCOM.