**Date**: February 25, 2019

**Time**: 6:30 - 8:00

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| Deron Johnson | Sana Sarfraz |  |  |
| Doug Askegard | S.K Ramesh |  |  |
| Howard Turner | Stephanie Knotts |  |  |
| Jerry Knotts |  |  |  |
| Nathalie Gosset |  |  |  |
| Reza Firoozabadi |  |  |  |

# Event Scheduling

<http://www.ieee-bv.org/conferences-and-events/>

|  |  |  |  |
| --- | --- | --- | --- |
| **Schedule** | **Chapter** | **Location** | **Contact** |
| 1st Tue of month | Entrepreneurship | Hub101 | Doug A. |
| 1st Wed of month | RAS/IAS | CLU | Viswa P.R. |
| 2nd Tue of month | Communications | Skyworks | David P. |
| 2nd Wed of month | Computer | La Reina | Deron J. |
| 3rd Tue of month | Microwave | Skyworks | David P./Cristian C. |
| 3rd Thu of month | Aerospace | CLU | Viswa P.R. |
| Last Mon of month | Section OpCom | Nathalie & Doug’s | - |
| Last Tue of month | ED/CAS | Skyworks | Cristian C. |
| Last Wed of month | EMBS | CLU | Viswa P.R. |
| Last Thu of month | Photonics | Hub101 | Doug A. |

# Calendar of Chapter Meetings

<http://www.ieee-bv.org/chapter-events/>

# Minutes from Previous Meeting

Minutes were accepted

**Highlights from Previous Month**

* ED/CAS applied for additional finding from the CAS society based on 2018 meetings
* Computer Society had a great talk about motors in race cars
* Ramesh helped IEEE reduce the annual fees for participating in programs under the ABET umbrella by about $20,000/year
	+ ABET (Accreditation Board for Engineering and Technology) is responsible for accrediting over 4,000 programs worldwide in Engineering, Engineering Technology, Computing and Applied and Natural Sciences
* Ramesh moderated an EPICs event at San Jose State University. This was a gathering of student initiatives with EPICS representatives and the IEEE Foundation.
	+ News coverage: [abc7news.com/5144340](https://abc7news.com/5144340/)
	+ Ramesh talked about a group that created a small charger that can be easily used in homeless shelters that is both compact and secure
	+ He mentioned that Buenaventura may want to consider submitting an EPICS proposal to support its programs and activities that fits within the themes below. More information can be found online at https://www.epics.ieee.org
		- Themes
			* Access & Abilities
			* Education Outreach
			* Energy and environment
			* Human services
* AESS Exploring exoplanets with an Optics telescope
	+ People got to see pictures of distant planets
* Entrepreneurship Dr. Loi Nguyen, founder of Inphi, spoke about building a company
	+ His company survived and grew during the downturns
* EMBS had a very technical talk about the origins of life from a JPL speaker.

**Financial Report**

* No need to approve expenditures, that is now done twice a year
* MTTS – Momin applied and received $1,000 from the society
* Foundation grant has not been received yet
* LMAG will support the Entrepreneurship with enough funds to bring the current expense level to $500

**Event planning Tentative Dates**

* Recognition Brunch
	+ March 10
* Spring Mixer – Reverse Engineering the Brain
	+ March 28- Register at Eventbrite
* Sr. Members Elevation
	+ **Moved to April 27**
* Summer Mixer
	+ July 18
* Girls Make STEM Securely with Heart
	+ October 5
* Fall Mixer
	+ November 7
* FIRST Lego League
	+ November 24
* **Deron** will update the [event scheduling](https://www.ieee-bv.org/conferences-and-events/) page on the web site.

**GDPR**

* **Deron** went over rules
* Everyone needs to accept the privacy policy
	+ People using vTools to book meetings are already covered
	+ Deron made a template for people using Eventbrite for registration

**Ideas for recruitment at meetings**

* Have business cards at meetings with a QR code to make it easy for people to get the Buenaventura web page

**Project of the Year**

* Unanimous vote for Aerovironment Quantix Precision Agro Drone for its use in the assessment of fire damages during the Woosley fire.

**Engineer of the Year**

* Unanimous vote for Loi Nguyen, co-founder of Inphi

**Scholarships**

* Unanimous vote to give scholarships to Vedant Mathur and Ernie Lozano

**Member Development**

* Howard will reach out to some members in arrears

**Succession**

* There was discussion about what the chair duties are
* Need to recruit a replacement for Section Chair
	+ Nathalie has been the chair for 6 years and IEEE that is the life limit for this function
	+ Deron volunteered to take the Section Chair position starting in 2020
		- He wants to make sure that he can properly train a new treasurer
	+ Goal is to find a replacement for the rest of the year by March meeting
* Still, need a vice chair
* A new treasurer will need to be recruited
	+ Goal is to find a replacement by September meeting
	+ Deron has optimized many of the tasks and he will work with the new treasurer
* Howard can continue as secretary

**2019 OpCom Meeting Schedule**

Officers accepted to chair the following 2019 OPCOM meetings

* Stephanie: March
* April: Reza
* May/June: Ramesh
* July: Doug
* August: Bob
* September: Doug or Steph?
* October: Sana?
* November: Nathalie

* 
* Check the website for a complete list of upcoming events - <https://www.ieee-bv.org/>

[**180925-WhereOurMembersAreLocated**](https://drive.google.com/open?id=1DbEE8aC97IrlmYJZOkCBM_NXrYfgsg-Z)

**Next Meeting: March 25**

* Stephanie will chair the March 2019 OPCOM.