**Date**: March 25, 2019

**Time**: 6:30 - 8:00

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| Bob Rumer | Nathalie Gosset |  |  |
| Deron Johnson | Reza Firoozabadi |  |  |
| Doug Askegard | Sana Sarfraz |  |  |
| Howard Turner | S.K Ramesh |  |  |
| Jerry Knotts | Stephanie Knotts |  |  |
|  |  |  |  |

# Event Scheduling

<http://www.ieee-bv.org/conferences-and-events/>

|  |  |  |  |
| --- | --- | --- | --- |
| **Schedule** | **Chapter** | **Location** | **Contact** |
| 1st Tue of month | Entrepreneurship | Hub101 | Doug A. |
| 1st Wed of month | RAS/IAS | CLU | Viswa P.R. |
| 2nd Tue of month | Communications | Skyworks | David P. |
| 2nd Wed of month | Computer | La Reina | Deron J. |
| 3rd Tue of month | Microwave | Skyworks | David P./Cristian C. |
| 3rd Thu of month | Aerospace | CLU | Viswa P.R. |
| Last Mon of month | Section OpCom | Nathalie & Doug’s | - |
| Last Tue of month | ED/CAS | Skyworks | Cristian C. |
| Last Wed of month | EMBS | CLU | Viswa P.R. |
| Last Thu of month | Photonics | Hub101 | Doug A. |

# Calendar of Chapter Meetings and Special Events

<http://www.ieee-bv.org/chapter-events/>

# Minutes from Previous Meeting

Minutes were accepted

**Highlights from Previous Month**

* Recognition Brunch
  + People shared what IEEE meant for them
  + Students and their families were very excited
* ED/CAS Dr. Paul Murtagh from Etacompute, a local AI chip company, has indicated that he is willing to give a talk at our EDCAS meeting at Skyworks
* EMBS
  + Talk this week about 3D printing organs

**Membership Development**

* Howard contacted Life, Seniors and Members via email
  + There were 116 that did not renew, as of 3/30/19 there are 105 members in arrears
* I’ll try to contact them again

**Financial Report**

* Nothing to approve this month
* Waiting for IEEE foundation money
  + Deron will wait for April statement
* LMAG authorized a transfer to bring the Entrepreneurship group to $500
* Chapters are in good financial shape
* IEEE rebates have not been received, Deron mentioned they usually come in May
* Some of the metal straws ordered had a small logo that was hard to see
  + There are now replacements that can be given at events
  + The vendor did not charge for the ones the poor-quality ones
* Report was unanimously accepted

**Strategic Topics:**

* **Apply for** [**IEEE EPICs funds**](https://epics.ieee.org/) **($5-10K)– OPCOM Team**
* Went over requirements, Ramesh posted they are broad
  + HS and/or University students
  + Non-profit organization partner, NGO
  + Provide a technical solution to the community
  + Thematic areas
    - Educational outreach
    - Access and abilities
    - Energy and Environment
    - Human services
* To build on the Girls make STEM with heart theme (Aging Gracefully and successfully with Technology), we would need to have some sustaining activities
  + May qualify as educational outreach
  + Work with classroom teachers for on-going
  + Record the programs so others can use them as guides
  + Distribute slide decks
* Ramesh brought up ideas for how the Girls Make STEM events may qualify
  + Have students show their projects in a showcase event
  + Get funding to record the event so it can be shared
* Sana brought up holding a hack-a-thon with HS students
  + Maybe join one at Hub 101
* Bob mentioned FLL may fit be a candidate for an EPIC grant
* Consider the Lightboard project we discussed in 2017
* Ramesh will introduce Nathalie to Ray Alcantara from EPIC so they can brainstorm ideas for projects and get tips on how to write the proposal
  + Next meeting we’ll go over the ideas Nathalie and Ray shared
* **Identify a plan to promote “Fellow” level members – OPCOM Team**
* Ramesh went over requirements
  + Ramesh sent requirements to Nathalie and Stephanie.
* Try to get half a dozen of eligible candidates in the section
* Review section officers for candidates also
* Loi Nguyen may be a good candidate
* **Identify Nominees for the IEEE Educational Activities Board – OPCOM Team**
* Deadline is Monday, May 6, 2019. EAB Awards recognize and honor major contributions to engineering and technical education.
* Among the long list of possibilities, the ones that would make most sense are
* [Meritorious Achievement Award in Pre-University Education](https://www.ieee.org/education/awards/pre-university-educator/educator-award.html)
  + Possibly Chuck Seabury (Doug will nominate)
* [Employer Professional Development](https://www.ieee.org/education/employer-professional-development.html)
  + Skyworks may be candidate
  + Deron will contact Cristian Cismaru to see if Cristian would like to write the nomination.
* [Section Professional Development](https://www.ieee.org/education/section-professional-development.html" \t "_blank)
  + BV Section (Nathalie will nominate)

**Event planning Tentative Dates**

* Spring Mixer – Reverse Engineering the Brain
  + March 28- was a huge success
  + Photos are at https://www.facebook.com/pg/IEEEofVenturaCounty/photos/?tab=album&album\_id=2617117525025973
  + Nathalie lined up an amazing panel for the event with the help of several Section officers
  + Sana presented the PoY award to Eric Thompson, flight operations officer.
  + Aerovironment is thrilled that they received an award
    - They sent a photographer and videographer
* Sr. Members Elevation
  + April 27
* Summer Mixer
  + July 18
* Girls Make STEM Securely with Heart at La Reina
  + October 19 – **New Date**
* Fall Mixer
  + November 7
* FIRST Lego League at La Reina
  + November 24
* Check the website for a complete list of upcoming events - <https://www.ieee-bv.org/>

**Succession**

* Who will be the new officers?
  + Need an interim chair and Vice Chair
* Deron will be chair in 2020

**2019 OpCom Meeting Schedule**

Officers accepted to chair the following 2019 OPCOM meetings

* April: Reza
* May/June: Ramesh
* July: Doug
* August: Bob
* September: Doug or Steph?
* October: Sana
* November: Nathalie
* No Meeting in December



[**180925-WhereOurMembersAreLocated**](https://drive.google.com/open?id=1DbEE8aC97IrlmYJZOkCBM_NXrYfgsg-Z)

**Next Meeting: April 29**

* Reza will chair the April 2019 OPCOM.