**Date**: June 03, 2019

**Time**: 6:30 - 8:00

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | Nathalie Gosset |  |  |
| Deron Johnson |  |  |  |
| Doug Askegard | Sana Sarfraz |  |  |
| Howard Turner |  |  |  |
|  |  |  |  |

# Event Scheduling

<http://www.ieee-bv.org/conferences-and-events/>

|  |  |  |  |
| --- | --- | --- | --- |
| **Schedule** | **Chapter** | **Location** | **Contact** |
| 1st Tue of month | Entrepreneurship | Hub101 | Doug A. |
| 1st Wed of month | RAS/IAS | CLU | Viswa P.R. |
| 2nd Tue of month | Communications | Skyworks | David P. |
| 2nd Wed of month | Computer | La Reina | Deron J. |
| 3rd Tue of month | Microwave | Skyworks | David P./Cristian C. |
| 3rd Thu of month | Aerospace | CLU | Viswa P.R. |
| Last Mon of month | Section OpCom | Nathalie & Doug’s | - |
| Last Tue of month | ED/CAS | Skyworks | Cristian C. |
| Last Wed of month | EMBS | CLU | Viswa P.R. |
| Last Thu of month | Photonics | Hub101 | Doug A. |

# Calendar of Chapter Meetings and Special Events

<http://www.ieee-bv.org/chapter-events/>

# Minutes from Previous Meeting

Minutes were accepted

**Financial Report**

* IEEE rebate was received
	+ Besides the basic rebate, each chapter received extra funds for having 6 meetings and for reporting on time
* AESS will apply for money from their national society
* Nathalie made a motion that was seconded and approved that $2,000 be approved for the summer mixer and administrative expenses
	+ Sana will poll officers that were not at the meeting for approval
* Money for other events during the rest of the year will be discussed and voted on in the July meeting
* Report was unanimously accepted

**Highlights from Previous Month**

* Computer – -Talk about Swarm Robots
* Entrepreneur – Bitcoin presentation that was very well attended and lively

**Potential speakers for AESS, CS and EDCAS**

* Nathalie provided some suggestions for speakers to chapter chairs based from the list of candidates seeking senior elevation
* It was reiterated that it is a good idea for chapters to hold joint meetings to increase attendance

**Membership Development**

* BV section is 3rd in region 6 for Membership retention with 84% retention
* Have recruited 23 members this year
* Recruitment goal is 50 members
* Initiatives to recruit new members
	+ Young Professionals Society
		- Offers funding for first networking event
		- Need to specify a date
	+ Women in Engineering
		- **Sana** proposed organizing a joint event with Women in Engineering and Young Professionals
		- **Sana** will coordinate this effort with **Stephanie**
	+ Student chapter
		- At the beginning of the year the section budgeted to pay for 20 student memberships
		- **Deron** will reach out to Jason Issacs about him starting a student group at CSUCI

**Strategic Topics:**

**Status of IEEE and Aptiv foundation grants**

* We are on track with the activities under the IEEE Foundation grant. We will schedule 8 more talk opportunities to cover technology protecting from cyber risk. **We encourage the chapters to help with this endeavor.**
* New program was discussed: Since we did not have a quorum, **Sana** will send a motion to the Section officers regarding adding a new program to 2019 and will provide supporting information describing which funds could be used for such an event.

The event would be: Arduino Workshop for High School Students

Goal: to extend our STEM outreach to expend the age range of our STEM outreach and monitor how such a program may guide students more toward STEM professions.

Time: this summer.

**Educational Activities**

* **Nathalie** submitted an EAB award application for Section Professional Development
	+ There were unexpected turns of event. The EAB could not accept one of the 3 reference letters that we submitted with the application. We learned about this post deadline. We were granted 5 extra days to enable us to substitute with another reference letter. The application was eventually accepted by the EAB coordinator. Great support from all officers to make this happen.
* **Sana** wrotea recommendation for Dr. Kylie Peppler to be nominated for an EAB grant

**Event planning Tentative Dates**

* SummerMixer **– Note new date**
	+ **July 25**
	+ 2019 is the 50th anniversary of the first moonwalk, a panel on that would be great
	+ **Sana** will ask **Bob** if his dad is available and if he can recruit speakers
	+ Food will likely be from Stonefire, **Deron** will contact them and ask for the same meal and price **Doug** negotiated for the last mixer
		- To facilitate the buffet it would be a good idea to have disposable service utensils
		- **A volunteer is needed to purchase and bring these**
	+ Asking for donations at the mixer was discussed
		- Deron will see if it makes sense to do it via Eventbrite
		- Another option is to have a donation jar at the check in table
		- In the Eventbrite listing and any other advertising, there should be a note that the section is suggesting a contribution of $5 to support the STEM activities that our section organizes and supports for our middle and high school students. These include the STEM with Heart, Arduino Workshop and FIRST Lego League.
		- Attendance will be monitored to see if there is an impact.
* Girls Make STEM Securely with Heart at La Reina
	+ October 19
* Fall Mixer
	+ November 7
* FIRST Lego League at La Reina
	+ November 24
* Check the website for a complete list of upcoming events - <https://www.ieee-bv.org/>

**2019 OpCom Meeting Schedule**

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[**180925-WhereOurMembersAreLocated**](https://drive.google.com/open?id=1DbEE8aC97IrlmYJZOkCBM_NXrYfgsg-Z)

**Next Meeting: July 29**