**Date**: August 26, 2019

**Time**: 6:30 - 8:00

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| Bob Rumer | Doug Askegard |  |  |
| Chuck Seabury | Howard Turner | Stephanie Knotts |  |
|  | Jerry Knotts |  |  |
| Darrell Gooden | Nathalie Gosset |  |  |
| Deron Johnson | Sana Sarfraz |  |  |
|  |  |  |  |

# Event Scheduling

<http://www.ieee-bv.org/conferences-and-events/>

|  |  |  |  |
| --- | --- | --- | --- |
| **Schedule** | **Chapter** | **Location** | **Contact** |
| 1st Tue of month | Entrepreneurship | Hub101 | Doug A. |
| 1st Wed of month | RAS/IAS | CLU | Viswa P.R. |
| 2nd Tue of month | Communications | Skyworks | David P. |
| 2nd Wed of month | Computer | La Reina | Deron J. |
| 3rd Tue of month | Microwave | Skyworks | David P./Cristian C. |
| 3rd Thu of month | Aerospace | CLU | Viswa P.R. |
| Last Mon of month | Section OpCom | Nathalie & Doug’s | - |
| Last Tue of month | ED/CAS | Skyworks | Cristian C. |
| Last Wed of month | EMBS | CLU | Viswa P.R. |
| Last Thu of month | Photonics | Hub101 | Doug A. |

# Calendar of Chapter Meetings and Special Events

<http://www.ieee-bv.org/chapter-events/>

# Minutes from Previous Meeting

* Minutes were accepted

**Financial Report**

* Region 6 PACE Chair granted part of the funding for the STEM with Heart event. Sent to R6 Chair for approval.
* Motion made to set aside an undetermined amount to send someone to the EAB awards ceremony in November.
	+ Motion was unanimously passed
	+ IEEE may supply some of the money for someone to attend
		- When this is determined then an amount from the section will be allocated to support the trip
	+ Whoever is interested in attending, send Sana email indicating they are interested
* Sana will place an order with IEEE for items to give away at meetings and mixers
	+ Allocated budget is an additional $500
	+ Funding from the foundation grant can also be used to buy things for the STEM event
* Report was unanimously accepted

**Highlights from Previous Month, talks planned for the rest of the year**

* ED/CAS – August 27, 5G and IoT at Skyworks. Expect 35+ attendees
* MTT-S – Chuck could not attend, but Momin facilitated

**Membership Development**

* Recognition:
	+ Looking for people to volunteer to oversee organizing applications for awards
	+ Duties
		- Monitor dates and criteria
		- Ask people to write recommendations
		- Ensure the applications are submitted
	+ Awards
		- IEEE Technical Field Awards
		- IEEE Recognitions
			* **Darrell** maybe
		- IEEE Member and Geographic Activities Awards
		- IEEE Educational Activities Board Awards
			* **Deron** volunteered
		- Friend of IEEE MGA Award
		- Summary document put together by **Deron**



* Forming new Affinity Groups
	+ Discussion about ideas for what may attract women
		- Only 65 of BV members are women
		- Talked about what do women engineers need
			* Social activities
			* Technical development, learn new languages
			* **Darrell** suggested holding an entrepreneur meeting focusing on women entrepreneurs to help assess the interest in a Women in Engineering affinity group
				+ Also present what is the focus of the WIE chapter
				+ **Sana** can be the thought leader for the meeting
	+ Women In Engineering (WIE) Chapter required for funding
		- **Bob** made a motion to allocate $1,500 to hold local events to support forming a WIE chapter
			* Unanimously passed
	+ **Sana** also working to launch a YP group
		- There are similar issues serving young professionals as there are serving women
		- A possible date for an event will be discussed at the September OpCom meeting

**STEM Events and Outreach efforts**

* Teacher Engineer Mentoring Program
	+ **Deron** clarified that the initiative is to mentor teachers
	+ **Jerry** asked about IEEE insurance and certification for volunteers working with the schools
		- **Deron** clarified that IEEE has insurance and a training program
		- **Darrell** said the VCOE carries insurance for people going into schools
			* Sign an “Education Partnership” agreement with VCOE, so we are covered under their insurance
		- **Darrell** will find out what the VCOE insurance program covers
	+ Mentors for the STEM with Heart event will be polled to see the interest level
* Status and action items for STEM with Heart on Oct 19
	+ Enrollment period will be shorter to get people that sign up to attend
	+ Some new people have volunteered
	+ Most of the existing workshops will be repeated

**Seeking nominations for Section Officers in 2020**

* Need people to form the committee to nominate people for these positions
	+ Chair
		- Deron has volunteered to be the chair next year
	+ Vice-Chair
	+ Secretary
		- Howard volunteered to be the secretary next year
	+ Treasurer

**Event planning Tentative Dates**

* Girls Make STEM Securely with Heart at La Reina
	+ October 19
* Fall Mixer
	+ November 7
* FIRST Lego League at La Reina
	+ November 24
* Check the website for a complete list of upcoming events - <https://www.ieee-bv.org/>

**2019 OpCom Meeting Schedule**

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[**180925-WhereOurMembersAreLocated**](https://drive.google.com/open?id=1DbEE8aC97IrlmYJZOkCBM_NXrYfgsg-Z)

**Next Meeting: September 30**