**Date**: August 26, 2019

**Time**: 6:30 - 8:00

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| Bob Rumer | Doug Askegard |  |  |
| Chuck Seabury | Howard Turner | Stephanie Knotts |  |
|  | Jerry Knotts |  |  |
| Darrell Gooden | Nathalie Gosset |  |  |
| Deron Johnson | Sana Sarfraz |  |  |
|  |  |  |  |

# Event Scheduling

<http://www.ieee-bv.org/conferences-and-events/>

|  |  |  |  |
| --- | --- | --- | --- |
| **Schedule** | **Chapter** | **Location** | **Contact** |
| 1st Tue of month | Entrepreneurship | Hub101 | Doug A. |
| 1st Wed of month | RAS/IAS | CLU | Viswa P.R. |
| 2nd Tue of month | Communications | Skyworks | David P. |
| 2nd Wed of month | Computer | La Reina | Deron J. |
| 3rd Tue of month | Microwave | Skyworks | David P./Cristian C. |
| 3rd Thu of month | Aerospace | CLU | Viswa P.R. |
| Last Mon of month | Section OpCom | Nathalie & Doug’s | - |
| Last Tue of month | ED/CAS | Skyworks | Cristian C. |
| Last Wed of month | EMBS | CLU | Viswa P.R. |
| Last Thu of month | Photonics | Hub101 | Doug A. |

# Calendar of Chapter Meetings and Special Events

<http://www.ieee-bv.org/chapter-events/>

# Minutes from Previous Meeting

* Minutes were accepted

**Financial Report**

* Region 6 PACE Chair granted part of the funding for the STEM with Heart event. Sent to R6 Chair for approval.
* Motion made to set aside an undetermined amount to send someone to the EAB awards ceremony in November.
  + Motion was unanimously passed
  + IEEE may supply some of the money for someone to attend
    - When this is determined then an amount from the section will be allocated to support the trip
  + Whoever is interested in attending, send Sana email indicating they are interested
* Sana will place an order with IEEE for items to give away at meetings and mixers
  + Allocated budget is an additional $500
  + Funding from the foundation grant can also be used to buy things for the STEM event
* Report was unanimously accepted

**Highlights from Previous Month, talks planned for the rest of the year**

* ED/CAS – August 27, 5G and IoT at Skyworks. Expect 35+ attendees
* MTT-S – Chuck could not attend, but Momin facilitated

**Membership Development**

* Recognition:
  + Looking for people to volunteer to oversee organizing applications for awards
  + Duties
    - Monitor dates and criteria
    - Ask people to write recommendations
    - Ensure the applications are submitted
  + Awards
    - IEEE Technical Field Awards
    - IEEE Recognitions
      * **Darrell** maybe
    - IEEE Member and Geographic Activities Awards
    - IEEE Educational Activities Board Awards
      * **Deron** volunteered
    - Friend of IEEE MGA Award
    - Summary document put together by **Deron**



* Forming new Affinity Groups
  + Discussion about ideas for what may attract women
    - Only 65 of BV members are women
    - Talked about what do women engineers need
      * Social activities
      * Technical development, learn new languages
      * **Darrell** suggested holding an entrepreneur meeting focusing on women entrepreneurs to help assess the interest in a Women in Engineering affinity group
        + Also present what is the focus of the WIE chapter
        + **Sana** can be the thought leader for the meeting
  + Women In Engineering (WIE) Chapter required for funding
    - **Bob** made a motion to allocate $1,500 to hold local events to support forming a WIE chapter
      * Unanimously passed
  + **Sana** also working to launch a YP group
    - There are similar issues serving young professionals as there are serving women
    - A possible date for an event will be discussed at the September OpCom meeting

**STEM Events and Outreach efforts**

* Teacher Engineer Mentoring Program
  + **Deron** clarified that the initiative is to mentor teachers
  + **Jerry** asked about IEEE insurance and certification for volunteers working with the schools
    - **Deron** clarified that IEEE has insurance and a training program
    - **Darrell** said the VCOE carries insurance for people going into schools
      * Sign an “Education Partnership” agreement with VCOE, so we are covered under their insurance
    - **Darrell** will find out what the VCOE insurance program covers
  + Mentors for the STEM with Heart event will be polled to see the interest level
* Status and action items for STEM with Heart on Oct 19
  + Enrollment period will be shorter to get people that sign up to attend
  + Some new people have volunteered
  + Most of the existing workshops will be repeated

**Seeking nominations for Section Officers in 2020**

* Need people to form the committee to nominate people for these positions
  + Chair
    - Deron has volunteered to be the chair next year
  + Vice-Chair
  + Secretary
    - Howard volunteered to be the secretary next year
  + Treasurer

**Event planning Tentative Dates**

* Girls Make STEM Securely with Heart at La Reina
  + October 19
* Fall Mixer
  + November 7
* FIRST Lego League at La Reina
  + November 24
* Check the website for a complete list of upcoming events - <https://www.ieee-bv.org/>

**2019 OpCom Meeting Schedule**

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[**180925-WhereOurMembersAreLocated**](https://drive.google.com/open?id=1DbEE8aC97IrlmYJZOkCBM_NXrYfgsg-Z)

**Next Meeting: September 30**