**Date**: July 27, 2020

**Time**: 6:30 - 8:30

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| Darrell Gooden | Jerry Knotts | Reza Firoozabadi |  |
| Deron Johnson | Karl Geiger | S.K. Ramesh |  |
| Doug Askegard | Mohammad Tehrani | Stephanie Knotts |  |
|  | Momin Quddus |  |  |
|  |  |  |  |

\*by phone

# Event Scheduling

<http://www.ieee-bv.org/conferences-and-events/>

|  |  |  |  |
| --- | --- | --- | --- |
| **Schedule** | **Chapter** | **Location** | **Contact** |
| 1st Tue of month | Entrepreneurship | Hub101 | Doug A. |
| 1st Wed of month | RAS/IAS | CLU |  |
| 2nd Tue of month | Communications | Skyworks | Mohammad T. |
| 2nd Wed of month | Computer | La Reina | Deron J. |
| 3rd Tue of month | Microwave | Skyworks | Momin Q |
| 3rd Thu of month | Aerospace | Hub101 | Doug A. |
| Last Mon of month | Section OpCom | Nathalie & Doug’s | - |
| Last Tue of month | ED/CAS | Skyworks | Cristian C. |
| Last Wed of month | EMBS | La Reina | Bob R. |
| Last Thu of month | Photonics | Hub101 | Doug A. |

# Calendar of Chapter Meetings

<http://www.ieee-bv.org/chapter-events/>

# Minutes from Previous Meeting

* Accepted with no changes

**Check in with Everyone**

* All still healthy

**Current Highlights**

* [MGA Outstanding Section Award – Call for Nominations](https://mga.ieee.org/awards/mga-awards-and-recognition-program/mga-outstanding-section-awards#content)
  + **Deron** submitted a nomination for the BV section to receive an award. Thank you Deron!
* COMPUTER SOCIETY
  + - June 10-The FarmBot: An Open Source Robotic Gardening Machine
    - Attendees-28
    - Karl suggested making sure Nathalie is aware of this, since it has components related to agriculture robots and to STEM.
* MTTS
  + July 22- Facts and Stats of Pandemics
    - Attendance-18
    - Slides will be posted. Momin will periodically update the stats
* ED/CAS
  + **Cristian** requested $2000 from the society due to COVID-19. $1300 was granted.
    - Congratulations and thank you to Cristian for making this extra effort on behalf of the ED/CAS Chapter.
* Entrepreneurship
* AESS

**Membership Development**

* Ramesh asked about retention numbers for the section
  + **Deron and Howard** will generate a report and share the numbers
* Mohamed brought up the idea of reaching out to companies to try to get them to encourage their EE’s to join the IEEE
* To try to engage students, send the newsletter to **Ramesh**
  + He’ll forward to relevant people at CSUN

**Treasurer’s Report**

* Expenditures
* Rebate from IEEE was received
* Motion to approve the July Treasurer’s report -
* **Please sign up for IEEE Google suite tools**
  + **Log onto your IEEE account and set up your IEEE.ORG identity; see** [**https://www.ieee.org/membership/connection.html**](https://www.ieee.org/membership/connection.html)
  + This will allow you to see all the accounting info on-line
  + Link to the Section Google drive folders
  + Deron will put together a short document about how to access files in Google Drive. It can be a bit confusing since you need to be logged in with the correct account.
  + Monthly reports will still be available at the OpCom meeting.
    - [Chapter Budget Tracking Spreadsheet](https://docs.google.com/spreadsheets/d/1lQ1g1JLoX-qKv-dPDChtxrEKeY1xFJ5VKf9h6unoJ-k/edit?usp=sharing)
    - [Section Budget Tracking Spreadsheet](https://docs.google.com/spreadsheets/d/1k9A58FV2cbB6csIG70aPrNVaABxlyWp5vjYRX9s3oRI/edit?usp=sharing)
    - [2020 Sustainability Project Budget Tracking Spreadsheet](https://docs.google.com/spreadsheets/d/1eVTMeaqgeq_K5r6U3p6Jgk3t-5z3H8nyQBjVGErB9u4/edit?usp=sharing)

**IEEE Foundation Grant**

* Deadline for spending funds has been extended until the end of 2021.

**Upcoming Chapter Meetings**

* MTTS - Presbyopic Implant in the Eye
* Computer Society - No August meetings planned

**Section Event Planning**

* For upcoming local events, chapters can use WebEx if they would like, or any remote access platform they have access to
  + **There is a BV Section IEEE WebEx account**
  + Contact Deron or Howard for information how to use it
  + It is only for IEEE business
* **Fall Girls Make Tech with Heart Event**
  + We plan to do a virtual STEM event in October.
  + **Deron** has started reaching out to last year’s mentors for ideas
  + **Darrell** suggested that BV Section should attempt to get local companies to support individual workshops for the fall 2020 event
    - Karl mentioned that he & Bridge Carney had attempted to do that years ago but it was difficult get names & contact info for company leaders
    - Doug mentioned that getting a corporation to donate to events like ours is facilitated by having at least one company employee championing the request for donation.
  + Doug suggested a sub-committee be formed to help get this online event organized, and he also volunteered to serve on it.
* Section events for the remainder of 2020
* Officers for 2021.
* Mixers – Tentative dates
  + Fall – 11/12
    - **We’ll be optimistic and plan for the fall mixer**
* Senior Elevation - TBD
  + There was a consensus among the officers to reschedule the event
  + A big value is having in-person meetings with the nominees

**Updated local documents**

* [Scheduling a Meeting in Eventbrite](https://www.ieee-bv.org/eventbrite/#main)
* [Public Meeting Setup](https://computer.ieee-bv.org/meetings/public-meeting-set-up/#main)
  + This is specific to the Computer Chapter, but feel free to use it as a starting point
* Using Google Drive with Multiple Accounts (in progress)
* Send feedback to Deron

**Meeting reports Reminder**

* It is up to chapters to submit their “L31” meeting reports
  + Going forward, the treasurer will not check if a meeting report has been submitted before issuing a reimbursement.

**2020 Tentative Speakers Calendar**

* **Maybe in August there can be a meeting to map out speakers for the rest of the year**
* **Karl** mentioned that if flyers are prepared 6 weeks before the event that it is possible to get them into public calendars.
  + For example, the Acorn, Ventura Star or other local papers
* [Calendar-2020-Jan\_June-Speakers](https://drive.google.com/open?id=1qUWeETbRE5J8KBXfgif1PFuNDTyISPaF)

**Next Meeting: September 28**

**Focus topic:**