IEEE Buenaventura Section

OpCom Meeting Minutes

# January 3, 2022; 6:30 PM

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| Online |

## Attendees

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| Doug Askegard | Victor Lin |
| Karl Geiger | Momin Quddus |
| Nathalie Gosset | R. Sudhan |
| Deron Johnson | Mohammad Tehrani |
| Jerry Knotts |  |

## Local Highlights

Aerospace

• Mohammad: The requested $500 funding arrived from AES Society.

ComSoc

• Victor attended the IEEE MilCon conference in San Diego in December. He hopes to recruit a few speaker from Loyola, since he will be a part-time lecturer there.

Entrepreneurship

• Jerry: Was quiet in December. He plans to work with Ramesh on a few things.

Microwave

• Momin: December was "Solving Venus' Mysteries". January will be a talk on asteroid Psyche.

Photonics

• Sudhan: December meeting was "Evolution of Scientific Image Sensor ICs". Upcoming speakers planned on Lidar for autonomous cars, and on night vision cameras.

## Minutes of Previous Meeting - Deron

Minutes were accepted as submitted.

## Treasurer's Report - Karl/Nathalie

Karl noted the Foundation grant spending came in very close to budget. This included spending for the spring 2022 Santa Paula STEM event.

Treasurer's report was accepted as submitted.

Nathalie has applied for a grant for 2022 from Techbridge Girls, and Doug has applied for a grant from Limoneira Foundation.

The "L31' meeting reports for 2021 are due in early February. Deron will send out a list of the current reports in vTools [cross referenced with Webex where applicable].

Nathalie was welcomed as our 2022 Treasurer.

## Recognition Brunch or Dinner

Questions: Should it be an awards event or a mixer? Do we want to recognize officers and volunteers, or have a mixer event to recruit new folks? If a mixer, do we want a speaker or just have a mixer where folks interact?

Deron read back the minutes of the November meeting: "Mohammad, Doug, Momin, and Sudhan volunteered to coordinate. The consensus was that a venue that does food service would be preferable, since they would be responsible for Covid-19 protocols. "

Last award ceremony was February 2020, and last mixer was March 2020, where we also gave away legacy pins.

Mohammad and Jerry believed that mixers are a useful marketing tool. Jerry suggested have a mixer with a limited time for awards. Nathalie and Karl suggested having a small awards ceremony, and a larger mixer later. Consensus was that the mixer does not need a speaker. Doug suggested a mixer and having the officers of various chapters stand.

Consensus: It should be an awards ceremony. Momin suggested 3rd week of February, to coincide with Engineering Week.

Doug mentioned another organization he is involved with recently had meetings at Los Robles Greens, and they went well. Weeknights are better since we can likely get a better price. They have a video projector and screen if we need it.

Sudhan suggested chapters should invite their speakers to the mixer. Doug suggested chapters could kick in for the cost of their speaker meals.

Invitees: Chapter speakers, STEM volunteers, section and chapter officers. Nathalie estimated 50 or 60 people invited for an award event, and historically about 50% of those to attend.

Nathalie suggested budgeting about $1500 for the food/venue, and about $1000 for recognition awards. Note the STEM volunteers already received portfolios as thank you gifts late last year.

Doug volunteered to look into a venue. Deron offered to set up an Eventbrite to track respondents.

## .Educational Activities

Deron gave a very short presentation at the Region 6 Focused Educational Activities Webinar on December 2, summarizing our STEM event.

## IEEE Foundation

Nathalie submitted final report to Foundation in December. Our STEM event was featured in the [IEEE Foundation newsletter](https://www.ieeefoundation.org/file/IEEE-FOCUS-DEC2021-final.pdf).

## Budget Discussion

Nathalie suggested we should start with deciding what are goals are for 2022, and go from that to looking at a budget. She offered to come up with a framework we could discuss at the next meeting, based on the 2021 budget.

## Next Meeting

**Monday, January 31, 2022; 6:30 PM PST.**

Meeting was adjourned at 7:35 PM.

## Event Scheduling

[www.ieee-bv.org/conferences-and-events](https://www.ieee-bv.org/conferences-and-events/)

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| **Schedule** | **Chapter** | **Contact** |
| 1st Tue of month | Entrepreneurship | Jerry K. |
| 1st Wed of month | RAS/IAS | Doug A. |
| 2nd Tue of month | Communications | Victor L. |
| 2nd Wed of month | Computer | Deron J. |
| 3rd Tue of month | Microwave | Momin Q. |
| 3rd Thu of month | Aerospace | Mohammad T. |
| Last Mon of month | Section OpCom | Momin Q. |
| Last Tue of month | ED/CAS | Cristian C. |
| Last Wed of month | EMBS | Bob R./Reza F. |
| Last Thu of month | Photonics | Sudhan |