IEEE Buenaventura Section

OpCom Meeting Minutes

# July 25, 2022; 6:30 PM

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| Online |

## Attendees

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| Doug Askegard | Jerry Knotts |
| Nathalie Gosset | Momin Quddus |
| Richard Gray | Victor Lin |
| Deron Johnson | Mohammad Tehrani |
|  | Shahin Tehrani (briefly) |

## Local Highlights

Aerospace

Mohammad: There were two AES Society talks in July: one on Bayesian analysis and one on target tracking.

Links to past AES recordings and future AES webinars are here: <https://ieee-aess.org/educational-activities/distinguished-lecturers/virtual-distinguished-lecturer-program> . Deron posts this and other links under the "Webinar Series from IEEE" section of each newsletter.

August 18 will be the first in-person talk in quite a while, on inertial navigation. Christine at Hub101 has said they have the capability to do "hybrid meetings". Mohammad will visit Hub101 soon to find out the capabilities and requirements. Deron will send Mohammad the IEEE Webex account information just in case.

Shahin mentioned that Hub101 rooms are often booked up. Any chapters that want to have a meeting at Hub101 should contact Shahin, who has volunteered to be our section's primary representative to Hub101.

Mohammad is also working on a speaker for September.

ComSoc

Victor: The chapter had an officer meeting last month. Li Huang is working with David Pehlke to see if he can give a talk on 5G/6G.

Entrepreneurship/LMAG

Jerry: LMAG has shared some talks with AES. Jerry mentioned that the July 13 talk was particularly interesting for the math involved.

Photonics

Richard: Has been talking to Stewart Miller of Optodiode for a September meeting. The team confirmed that the last Thursday of the month is the standard Photonics chapter meeting day. Richard will contact Shahin to book the room once he confirms the date with Stewart.

Deron will change Richard's E-mail address in the distribution to the range-realty address. [Done]

EMBS, MTTS, ED/CAS, RAS/IAS

Nothing to report.

## Review Minutes of Previous Meeting

Minutes were accepted as submitted.

## Treasurer's Report

The team discussed Meetup, since the semi-annual fee was one of the expenses. Our Meetup group is [IEEE Buenaventura - Advancing Technology for Humanity](https://www.meetup.com/buenaventura-ieee-advancing-technology-for-humanity-meetup/). Nathalie will add Mohammad as a Meetup organizer. [Current organizers are Nathalie Gosset (primary), Deron Johnson, and Momin Quddus.] Deron agreed to publicize the August AESS talk to Meetup about 2 weeks before the event.

Treasurer's report was accepted as submitted.

## Senior Member Elevation

## Momin talked to Reza. Reza will not be able to take the lead this time, but he is happy to help anyone who would like to do so. Nathalie recommended putting together a team of two or three people, and she suggested reaching out to Zak Cohen. Deron will reach out to him.

## Momin suggested creating a document for how to do this. Nathalie mentioned the E-mails that Reza sent last time as a good starting point. Momin will contact Reza for E-mail templates. Plan on at least 6 weeks from contacting potential candidates to the event.

Deron will finish up the "new officer" orientation document.

## STEM Planning/Discussion

The next event is scheduled for October 8 at La Reina in Thousand Oaks. Deron said he already has 17 volunteers at this early date. Planning will happen in earnest starting in August.

Momin stated that he would be happy to volunteer. Mohammad asked about which activities are being planned. Deron will reach out to the Solar Recycler vendor (again) or see if there is an alternative.

## Other Items

Nathalie suggested putting the 2023 budget on the agenda for next OpCom, so we can see how much fundraising we need. She also suggested putting membership development and marketing tools on the agenda.

Mohammad asked Momin if he has a contact at JPL for JWST. Momin suggested this would be a good talk for a mixer. Aerospace and Photonics would be joint sponsors.

## Next Meeting: Monday, August 29, 6:30 PM PDT

Meeting was adjourned at 7:30 PM.

## Event Scheduling

[**www.ieee-bv.org/conferences-and-events**](https://www.ieee-bv.org/conferences-and-events/)

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| **Schedule** | **Chapter** | **Contact** |
| 1st Tue of month | Entrepreneurship | Jerry K. |
| 1st Wed of month | RAS/IAS | Doug A. |
| 2nd Tue of month | Communications | Victor L. |
| 2nd Wed of month | Computer | Deron J. |
| 3rd Tue of month | Microwave | Momin Q. |
| 3rd Thu of month | Aerospace | Mohammad T. |
| Last Mon of month | Section OpCom | Momin Q. |
| Last Tue of month | ED/CAS | *vacant* |
| Last Wed of month | EMBS | Bob R./Reza F. |
| Last Thu of month | Photonics | Sudhan |

## Newsletter Guidelines

[**www.ieee-bv.org/newsletter-guidelines**](http://www.ieee-bv.org/newsletter-guidelines)

1. An event listing needs to include the following information. (vTools captures all of this by default. Eventbrite and Webex announcements should include the abstract and speaker bio in the description.)
	* **Who** is the speaker (bio)?
	* **What** is the title?
	* **When** and **where** is the event?
	* **Why** it is of interest (abstract)?
	* **How** can people register, or **how** can they contact someone for more information?
2. **Please** no “say something about X” submissions. Please provide the text you want included in the newsletter.
3. The editor **must** receive permission **directly** from an individual before using his or her E-mail address or other contact information for the newsletter.
4. A flyer is not required. If you do want to use one, please make sure it is the **final, speaker-approved version** before sending it to us.
5. Remember that that the newsletter E-mail needs to convey information in text. Some people can only read text-based E-mail (e.g. vision-impaired individuals and some .mil addresses).