IEEE Buenaventura Section

OpCom Meeting Minutes

# August 29, 2022; 6:30 PM

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| Online |

## Attendees

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| Doug Askegard | Victor Lin |
| Nathalie Gosset | Momin Quddus |
| Deron Johnson | R. Sudhan |
| Jerry Knotts | Mohammad Tehrani |

## Local Highlights

Aerospace - Mohammad

The Buenaventura AESS chapter hosted a talk on August 18 by Michael Braasch on inertial navigation. He could be repeat speaker on a different topic since he comes to this area frequently. Mohammad is also working on a speaker from Woodland Hills for a future meeting.

The Hub101 rooms are well equipped for hybrid meetings. There were about 20 people in room and several on-line. Pizza was from Amazon Fresh, which was good and very economical. The consensus was that the since hybrid meeting went well, **Deron** will enter the financial info for a 1 year Zoom subscription.

There were two AES Society talks in August: "Information Transfer across Adjacent Cameras in a Network" and "Distributed Detection and Data Fusion". There are two in September: "Tracking Maneuvering Targets in a World of Netted Sensors" on Sep. 7, and "UAS Symposium: Developments in Unmanned Aerial System Technologies and Applications" on Sep. 16.

ComSoc - Victor

The chapter is planning to co-host a virtual distinguished lecturer in September from Canada on Networking for Cars. Details TBD. Victor is also reaching out to some potential local speakers. Looking at Frank C. of Source Photonics for October.

MTTS - Momin

Virtual meeting coming up October 1. Momin also plans to give a talk once Skyworks reopens to outside groups.

Entrepreneurship/LMAG - Jerry

Jerry been pleased to team up with Mohammad to promote some talks. Jerry is a Master Navigator, so he found the inertial navigation talk particularly interesting.

Photonics - Sudhan

Sudhan has been tied up with work, but now plans to reach out to some speakers before the end of the year. **Sudhan** will coordinate with Richard Gray regarding the talk by Stewart Miller for September 22.

**Deron** will change Richard's E-mail address in the distribution to the range-realty address.

EMBS, ED/CAS, RAS/IAS

Nothing to report.

## Review Minutes of Previous Meeting

Minutes from Deron were accepted as submitted.

## Treasurer's Report

Treasurer's report from Nathalie was accepted as submitted.

## Girls Make STEM

The next event is scheduled for October 8 at La Reina in Thousand Oaks. Deron said he already has 20 volunteers and is looking for more. Ideally we would like 24 to 30.

## IEEE MOVE Truck

The truck is based in San Diego. Momin reported that it turns out they cannot stop in the Thousand Oaks area since they need to be back to San Diego on Sunday. There might be a virtual event Saturday night.

## 2023 Budget Discussion

Nathalie led the discussion. We would like to have an approved budget by the end of the year. Using this year's budget as a starting point, we tentatively decided to keep the items as is, except as noted.

* Two mixers.
* One Senior Member elevation event: We either need to find a new lead, or perhaps some sort of scaled down version.
* One officer recognition: Increase to $3000.
* Two Girls Make STEM.
* Engineering scholarships: NEWC-VSB has not started planning. Can we team with someone like Central Coast Section? Doug and Albert Wolfkiel were active on NEWC-VSB, and Momin currently is. The consensus was that our section needs to own it since NEWC-VSB is not active. A small team will be put together.
* Travel: Sections Congress is in 2023. Increase to $3000.
* Promotional items.
* Storage: Increase to $2200
* Web hosting, Meetup, Zoom, etc.: Increase to $650. [This includes anticipated Zoom cost of $150 next year.]
* NEWC?
* Reserve: 10%

## Membership Development and Marketing Tools

Deferred discussion until next time.

## Other: Hub101 Access

A keycard is needed for access to Hub101 after 4 PM, since no one is at the front desk in the evenings any longer. The keycard holder must certify they are free of Covid symptoms each day before access is granted for the day.

**Mohammad** is willing to cover the September 22 Photonics meeting, but he cannot guarantee he will be at every meeting. The team decided to ask for three cards total. Mohammad has one, and **Momin** and **Victor** will each apply for one. If there is push back, Jerry will reach out to Mike P.

## Next Meeting: Monday, September 26, 6:30 PM PDT

Meeting was adjourned at 8:00 PM.

## Event Scheduling

[**www.ieee-bv.org/conferences-and-events**](https://www.ieee-bv.org/conferences-and-events/)

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| **Schedule** | **Chapter** | **Contact** |
| 1st Tue of month | Entrepreneurship | Jerry K. |
| 1st Wed of month | RAS/IAS | Doug A. |
| 2nd Tue of month | Communications | Victor L. |
| 2nd Wed of month | Computer | Deron J. |
| 3rd Tue of month | Microwave | Momin Q. |
| 3rd Thu of month | Aerospace | Mohammad T. |
| Last Mon of month | Section OpCom | Momin Q. |
| Last Tue of month | ED/CAS | *vacant* |
| Last Wed of month | EMBS | Bob R./Reza F. |
| Last Thu of month | Photonics | Sudhan |

## Newsletter Guidelines

[**www.ieee-bv.org/newsletter-guidelines**](http://www.ieee-bv.org/newsletter-guidelines)

1. An event listing needs to include the following information. (vTools captures all of this by default. Eventbrite and Webex announcements should include the abstract and speaker bio in the description.)
	* **Who** is the speaker (bio)?
	* **What** is the title?
	* **When** and **where** is the event?
	* **Why** it is of interest (abstract)?
	* **How** can people register, or **how** can they contact someone for more information?
2. **Please** no “say something about X” submissions. Please provide the text you want included in the newsletter.
3. The editor **must** receive permission **directly** from an individual before using his or her E-mail address or other contact information for the newsletter.
4. A flyer is not required. If you do want to use one, please make sure it is the **final, speaker-approved version** before sending it to us.
5. Remember that that the newsletter E-mail needs to convey information in text. Some people can only read text-based E-mail (e.g. vision-impaired individuals and some .mil addresses).