IEEE Buenaventura Section

OpCom Meeting Minutes

# June 5, 2023; 6:30 PM

| Online |
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## Attendees

| Doug Askegard | Momin Quddus |
| --- | --- |
| Nathalie Gosset | Mohammad Tehrani |
| Deron Johnson | Don Thomas |
| Victor Lin | John Wright |

## Local Highlights

New Volunteer

Dr. Lubos Breida told Momin he would like to volunteer. He is currently traveling so he could not join this time.

Aerospace - Mohammad

In April, the AES Society hosted four talks.

Cal Poly SLO asked Mohammad to participate in program review for CubeSat. The group will be giving a talk to the chapter in October..

Computer - Don

September speaker will be an update from FarmBot. He is working with someone to get visibility to Region 5/6.

ComSoc - Victor

Dr. Hanseung Lee spoke about antennas, in conjunction with a local amateur radio group.

The chapter is working on getting a speaker from Teradyne. It also might be co-hosting a meeting regarding 6G and smart surfaces.

MTTS - Momin

The chapter had a joint meeting with Santa Clara Vehicular Technology regarding wireless charging.

OC Astronomers will be having a meeting this week.

## Review Minutes of Previous Meeting

Minutes from Deron of the April 24 meeting were accepted as submitted.

## Treasurer's Report

Treasurer's report submitted by Nathalie was accepted as submitted.

Scholarships: Momin opened the discussion on how to pick candidates. Either asks some universities to send candidates, or open it more broadly, which would require more people to do the selection. NEWC-VSB used to have a committee that picked candidates. Dennis Horwitz said he might be willing to work on it in the fall. John pointed out to be careful about calling it a scholarship, since IEEE has restrictions on this vs. a grant. [Update: “Funds derived from member dues” shall not be used for scholarships, as stated in the [IEEE MGA Operations Manual](https://mga.ieee.org/board-committees/operations-manual) (paragraph 9.5.I.4). No other limitation on use section funds for scholarships is mentioned. Documentation requirements for scholarships are listed on the [IEEE Tax Information](https://www.ieee.org/about/volunteers/tax-administration/related-info.html#scholarships-and-fellowships) page.]

## Spring Mixer

There were 44 people signed up, and 30 attended.

It was an interesting talk by the speaker, who is doing postdoc at JPL. She talked about planetary formation, and the PowerPoint is on our web site.

Momin noted that the next invitation should say where dinner is from, e.g. StoneFire.

## Senior Member Elevation

E-mail that Deron had on file for Reza no longer works. He will try an alternate address.

## First Lego League

Deron stated he is interested in taking on the chair for the local event, if someone with experience with the event can be the co-chair. He cannot chair this (in November) and the Girls’ STEM Event in (in mid-October), but he believes he has found someone to chair the Girls’ STEM Event, which he would then co-chair.

## Finding Officers

John Wright has been a long-time IEEE member and volunteer, including past chair of the Santa Clara Valley and Buenaventura sections. He will soon be moving out of the country.

John has suggestions for finding new officers: When people come to meetings, reach out to them to be a officer. Be prepared to describe the job and time commitment. The [IEEE MGA Operations Manual](https://mga.ieee.org/board-committees/operations-manual) had some changes made to it last year.

Consider trying to move people through Secretary → Treasurer → Vice Chair → Chair. This would mean just finding one new officer per year, although this would need to be in the operations manual for the section. The Santa Clara Valley Section used to do this. [Update: Santa Clara Valley no longer does this.]

## Next Meeting: Monday, June 26, 6:30 PM Pacific.

Meeting was adjourned at 7:35 PM.

## Event Scheduling

[**www.ieee-bv.org/conferences-and-events**](https://www.ieee-bv.org/conferences-and-events/)

| **Schedule** | **Chapter** | **Chair** |
| --- | --- | --- |
| 1st Tue of month | Entrepreneurship | Jerry K. |
| 1st Wed of month | RAS/IAS | Doug A. |
| 2nd Tue of month | Communications | Victor L. |
| 2nd Wed of month | Computer | Don T. |
| 3rd Tue of month | Microwave | Momin Q. |
| 3rd Thu of month | Aerospace | Mohammad T. |
| Last Mon of month | Section OpCom | Momin Q. |
| Last Tue of month | ED/CAS | *vacant* |
| Last Wed of month | EMBS | Bob R. |
| Last Thu of month | Photonics | Sudhan |

## Newsletter Guidelines

[**www.ieee-bv.org/newsletter-guidelines**](http://www.ieee-bv.org/newsletter-guidelines)

1. An event listing needs to include the following information. ([vTools](https://events.vtools.ieee.org/tego_/events/administration) captures all of this by default. [Eventbrite](https://www.eventbrite.com/organizations/events) and Webex announcements should include the abstract and speaker bio in the description.)
   * **Who** is the speaker (bio)?
   * **What** is the title?
   * **When** and **where** is the event?
   * **Why** it is of interest (abstract)?
   * **How** can people register, or **how** can they contact someone for more information?
2. **Please** no “say something about X” submissions. Please provide the text you want included in the newsletter.
3. The editor **must** receive permission **directly** from an individual before using his or her E-mail address or other contact information for the newsletter.
4. A flyer is not required. If you do want to use one, please make sure it is the **final, speaker-approved version** before sending it to us.
5. Remember that that the newsletter E-mail needs to convey information in text. Some people can only read text-based E-mail (e.g. vision-impaired individuals and some .mil addresses).